

## Annual Meeting Minutes 17th June 2024 7:15PM

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1. **Election of Chair for Parish Year 2024 /2025 – Bettina Holland Nomination Chair Person Proposed Cllr Harry & seconded Cllr Large**
2. **Chairpersons’ acceptance of office-to receive signed form - Done**
3. **Election of Vice Chair for Parish Year 2024 / 2025 Cllr Harry – nominated by Cllr Large seconded Cllr Holland**
4. **Persons Present/Apologies - To NOTE persons present and RECEIVE any apologies for absence. Cllr Constable**
5. **Chair Welcome and acceptance of the standing order and code of conduct - Reviewed**
6. **Declarations of Interest from Members/Dispensations**  
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.  
Cllr Large & Cllr Aldridge – Mills Hall Trust  
Cllr Holland - Climate Action Group  
Clerk -Julie Taylor – I.C.E & Carharrack Social Club
7. **Public Participation**  
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman’s discretion. Maximum time allowed will total 10 minutes/2 mins per person.  
  
None in attendance
8. **Cornwall Councillors Report** Update on current issues from C.C. Connor Donnithorne – None to report
9. **Parish Council Meeting Minutes** for the meetings held on Monday 15<sup>th</sup> April 2024  
To **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed.  
  
To **NOTE** any matters arising from the Minutes.  
CALC – note advice and review membership next year 2025/2026  
ICE Container – will be moved and liaise with Club and Hall
10. **Finance-**
  - Authorisation of April, May & June payments as detailed on Appendix 2 **DISCUSS & AGREE** Proposed Cllr Holland 2<sup>nd</sup> Cllr Aldridge
  - **Confirm adoption of NALC model Financial Regulations 2024** – Accepted with minimal alterations localisation Proposed Cllr Harry & seconded Cllr Large

*Julie Taylor*  
19/6/24

- **Quarterly 1 & Quarter 2 report of expenditure above £500.00** All Cllrs in agreement
- **CIL** – Update from Cllr Holland – To be put on next agenda
- **Quotes** – Bench siting and allotment pedestrian gate repair – **DISCUSS & AGREE** Revised specification to move Simon Goldsworthy – All agreement
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#### 11. AGAR

- The Annual Internal Audit report is received and noted – **DISCUSS** – Shared at meeting
- The Annual Governance Statement – **DISCUSS and Approve**. Approved and signed by Chair Cll Holland
- The Accounting Statements – **DISCUSS and Approve** – Chair to sign statement. Signed by Chair, Cllr Holland agreed at meeting £36199
- Certificate of Exemption – **DISCUSS and Approve** – Signed by RFO & Chair at meeting.
- The commencement date for exercise of public rights – **DISCUSS and AGREE** – Agreed 30<sup>th</sup> June 2024

#### 12. Annual Insurance Renewal – **DISCUSS Renewal & RATIFY Invoice £741.64** Propose Cllr Holland and seconded Cllr Large

#### 13. The Carharrack News Magazine - Review and forward plan – **DISCUSS – Well received**. Next magazine deadline 14<sup>th</sup> July 2024. Delivery in August 2024. Cllr Large to contact Book of Carharrack for extract. Cllr Holland to continue with the overview of the magazine this year.

#### 14. Allotments – Cllr Alridge to report –

- **Clerk to meet with Cllr Alridge with regards Finance** – to set a date.
- **Water Bill** – Cllr Alridge to show the Clerk
- **Plot No. ? to keep as a Memorial Plot - Propose Cllr Holland 2<sup>nd</sup> Cllr Harry**
- **Plots available x 3** – Clerk to post on Website and Social Media
- **Cllr Holland to Review** – the notice board
- **AGM for allotment** – Saturday 28<sup>th</sup> September 10am – 11:30am Clerk – Review at council August meeting.
- Cllr Holland thanked Cllr Alridge for her hard work and support with all that has been done with the allotment community.

#### 15. Pound Field Update- Cllr Holland to report –

- **Scything Training Advert** - Update – **DISCUSS** – Saturday 3<sup>rd</sup> or reserve date 7<sup>th</sup> August. All 7 applicants from Lanner, Chacewater, Carharrack can be accommodated. Training 9am until 1pm.
- **Plaque** – Cllr Holland to ask the Environment Group for wording.

#### 16. G & T Meeting feedback – Cllr Large

- Is the council actively engaging – **DISCUSS & AGREE** – Considering an alternative format for the parish magazine for improve the accessibility for all.
- Concerns raised by residents – **DISCUSS & AGREE** – Yes there has been concerns raised but residents are concerned about escalating further for fear of repercussions.

#### 17. Update on Helping Hands Across our Community Social Engagement Day – Update **DISCUSS**

- **14<sup>th</sup> September 2024** – Cllr Holland sent out various groups within to the village. Letter on notice boards. Clerk to put out letter on Social Media. Clerk to source a drape and a pull banner liaise with Cllr Holland.
- **Village survey** – **DISCUSS** – Cllr's to submit 5 questions each prior to the August Meeting to the clerk.

#### 18. Scarecrow Competition – Update on event **DISCUSS and AGREE** – Invite James Chair of St Day to Judge – Cllr Holland to invite

*Handwritten signature and date:*  
19/7/24

19. **Mission Statement** – Parish Council Statement for use across all future media and communications **DISCUSS** to be added to the next agenda.
20. **Planning Application** - Kevlee Railway Terrace Carharrack Redruth Cornwall TR16 5RL **PA24/02627** Application reviewed by the Parish Council and no objections to the proposed were made – **RATIFY** – All approved by all Cllrs present.
21. **Website – DISCUSS – to be addressed**
22. **AOB:**
- Defib Training
  - Vulnerable of bungalows on North Hill property and residents - Cllr Holland to contact Coastline about local residents security and support to assist.
  - Vehicles parking without due consideration – Cllrs take photographic evidence and report to Cllr Holland.
  - Remembrance – Poppies – Parish Council will donate to the Royal British Legion sum of **£150** – Proposed Cllr Harry seconded Cllr Large.
23. **Agenda Items** - To **NOTE** any items for the next Parish Council Meeting
- Community Resilience.
  - New technology for the Mills Hall Trust

Meeting ended at 9:25pm

*B Holland*  
*19/7/24*