

Meeting Minutes

15th April 2024 7PM

1. **Persons Present/Apologies** - To **NOTE** persons present and **RECEIVE** any apologies for absence. Cllr Aldridge

Note of thanks to Cllr A for supporting a bereavement in the parish

Warm welcome to Cllr Large

2. **Chair Welcome and acceptance of the standing order and code of conduct**

3. **Declarations of Interest from Members/Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.

Cllr Constable - Mills Hall Trust

Cllr Large – Mills Hall Trust

Julie Taylor – ICE & Carharrack Social Club

4. **Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

No public in attendance

5. **Cornwall Councillors Report** No report present

6. **Parish Council Meeting Minutes** for the meetings held on Monday 19th February 2024

To **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed. – All agreed

To **NOTE** any matters arising from the Minutes.

7. **Finance-**

- Authorisation of February, March & April payments as detailed on Appendix 2 **Proposed Cllr Harry & Second Cllr Constable**
- St Day & Carharrack School Easter Egg support in association with St Day Parish Council of £85.00
Proposed Cllr Constable Second Cllr Harry

- Purchase of compost for allotment of £96.00 from The Green Waste Company – **Proposed Cllr Holland Second Cllr Harry**
- Pound Field Wall Works from CGS Contractors South West Limited £766.30 – **Proposed Cllr Holland Second Cllr Constable**
- Reimbursement to Cllr Holland for Dog Fouling Poster Children’s Competition Prizes £45.00 – **RATIFY Proposed Cllr Constable & Second Cllr Harry**
- Appointment of an Auditor for End of Financial Year – **Clerk to Seek an external audit – All in agreement**

8. **CALC or SLCC Membership – Clerk to sign up to SLCC – Cllr Holland proposed Second Cllr Constable**

9. **Annual Insurance Renewal – Clerk to Circulate to all the Cllr. Responses due back by the 2nd May 2024.**

10. **Training Report** – Cllr Holland to provide feedback Communicating with your community, Part 1 & 2, Recruitment and Retention of Parish Councillors – **Workshop for Communication Strategy meeting in June.**

All Cllr to keep informing about Parish Council – remain Proactive.

11. **Mission Statement** – Parish Council Statement for use across all future media and communications – **Cllrs to consider and research before next meeting. Circulated prior to the meeting.**

12. **The Carharrack News Magazine** - update, collation from printers, proof reader and distribution –Half page free advert to Control Print – **Proposed Cllr Holland 2nd Cllr Harry**

The book of Carharrack – Clerk to approach to include the photos and text perhaps a Then & Now for August edition.

13. **Allotments** – Peat free compost for second delivery – **Proposed Cllr Holland Second Cllr Harry**

14. **Pound Field Update-** Cllr Holland to report – to **DISCUSS**

- Bird boxes in situ
- Working party postponed due to the weather
- **Scything Training Advert** - waiting approval from the Mining Villages for the poster and date.
- **Purchase of Tree Hive** – £349.00 fitted 12ft pool. 9ft above the ground. Consideration of the CIL fund infrastructure to see if falls within the remit and to be considered for the Pound Field. Cllr Holland to look at the CIL fund.
- **Donation of Tree Planting** – DISCUSSED
- **Pond Survey Feedback** - DISCUSSED

15. **ICE Container update** – **Propose Cllr Harry accept it back Cllr Constable 2nd for it to be used for the community**

Move the container - Proposal to Move to Social Club & the £200+Vat cost to move – Propose Cllr Harry Second Cllr Large.

16. **Dog Fouling** – Report by Cllr Holland following visit to St Day & Carharrack School – Send the school a copy of the document.

- **Recycling cost** – **Clerk to email the Secretary for more information – feedback to all Cllrs.**
- **Request for information cards to be provided for distribution to all homes with school newsletter – DISCUSS & AGREE** put some up at the school. Send the school a copy of the document.

17. **Scarecrow Competition** – theme, date and lead on event – **Agreed Children’s TV Characters Through the Ages – Lead Cllr Constable clerk to support**

- 18. Helping Hands Across our Community Social Engagement Day – Saturday 14th September. 10am to 4pm One in St Day and One in Carharrack.** Social Engagement costings – consideration of a village survey at the time. **All Cllrs in agreement.**
- 19. Raise the Roof Campaign** – Cllr Holland to report YMCA Cornwall Homeless or at risk – Consideration of an Annual Donation through collection of our Precept moving forward in our constitution on behalf of the Parish. Include on the village survey. Share on Social Media page and on Parish Magazine.
- 20. Agenda Items –**
- Correspondence from Mills Hall Trustees – Meetings to change to 7:15pm moving forward.
 - Cornwall Council assets sale – Clerk to write to Cllr Donnithorne that are considered to be sold off. Parish Councils that are owned by Cornwall Councils within our Parish before next meeting.

Next Agenda items as above

Meeting Ended 8:45pm