

ORDINARY MEETING 15th December 2025 @ 7.15pm

1. **Persons Present/Apologies** - To **NOTE** persons present and **RECEIVE** any apologies for absence.
2. **Chair Welcome and acceptance of the standing order and code of conduct**
3. **Declarations of Interest from Members/Dispensations**
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.

Cllr Holland – United Downs Environment Group / Community Markets
Cllr Aldridge - Mills Hall Trust
Cllr Large – Mills Hall Trust / Cormac
Clerk – Carharrack Social Club
4. **Public Participation**
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

None in attendance
5. **Cornwall Councillors Report** Update on current issues from C.C. Connor Donnithorne
6. **Parish Council Meeting Minutes** for the meeting held on Monday 20th October 2025
To **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed.

To **NOTE** any matters arising from the Minutes.
7. **Finance-**
 - Authorisation of October, November & December payments as detailed on Appendix 2 **DISCUSS & AGREE**
Proposed Cllr Large, Seconded Cllr Aldridge
 - **CIL** – Update from Cllr Holland – nothing further to report that
 - **RATIFICATION** of payments:
Clerk Salary £397.60 November
Clerk Salary £397.60 December
HMRC £92.80 December
South West Water £298.98
Woodward Maintenance £180.00
Cornwall ALC Limited INV 2526-881 £99.00

Proposed Cllr Large Seconded Cllr Aldridge

- **Budget consideration – Plan, Projects 2026/2027 Priorities - DISCUSS & AGREE** Speed watch, Defib, Community Engagement and Parish Plan Budget, Renewing Village Assets consideration by all Cllrs
- **Precept Budget – DISCUSS & AGREE** – All in agreement precept £20,000 Propose Cllr Aldridge Seconded Cllr May
- **Q4 Expenditure over £500 - RATIFY** - Agreed by all Proposed Cllr May Seconded Cllr Aldridge
- **LMP 2026/2027 £927.67 – DISCUSS & AGREE** – Cllr Holland to send to Cllr May the maps which include the plan. Accept the LMP Proposed Cllr Holland seconded Cllr Large.
- **Section 137 Grant application Church of the Cross £350 – RATIFY** – Propose Cllr Large, Seconded Cllr May

8. Planning Application Submission PA25/07630 – Supporting the application all Cllrs in agreement.

9. 20mph – UPDATE – Invited Elaine Fell Devon & Cornwall Speed Watch Coordinator to our meeting in February 2026. Push in the next Parish Magazine. Cllrs to invite members of the public to attend to encourage a group to form. Chacewater & St Day Parish Council have offered support with a community speed watch group..

10. Community Highways Improvement Programme 2026 – 2029 DISCUSS – EOI Form by 31st December 2025 4 areas, Wheal Damsel Road Junction; Brokenshire Corner; Railway Terrace/Back of Higher Albion Row Narrow Pavement opposite Chinese, United Road. Emphasis on road safety, environment, families and children.

11. Pennance Road – UPDATE – Footpath has been cleared. Highways team has completed its cuttings. Maintain the tracks and wildlife. Cllr Large advised making space for nature – Cornwall Council to consider for funding. Cllr Large to look into further. Clerk to obtain quotations following tree survey.

12. Allotments – Cllr May to report. Looked at compost bins, polythene for the poly tunnel and will discuss with the plot holders.

- Cllr May to discuss at the next event on Saturday 20th December and to feed back at the next meeting.
- Quote(s) for digger and man for turning compost pile.
- Prioritisation of the compost heap and polytunnel for 2026.
- Review plot fees in April 2026 for advance notice for any agreed increase with effect 1st October 2026
- Cllr Aldridge to test the IBC's water storage.

13. Pound Field Update- Cllr Holland to report – to **DISCUSS** – Pound Field including the Pond is looking good. Mid to late Jan 2026 clearance of the Pound Field to be undertaken.

14. Parish Councillor Vacancies/ CPC Continuity – to **DISCUSS** New poster for vacancy and will be included in the Parish Magazine

15. Parish Magazine & Volunteer Numbers – DISCUSS Deadline 10th January 2026 – Events Calendar including. To include at review in April to review the cost of the advertisements moving forward at renewal.

16. Persona Data Breach Policy & Privacy Notice – Review & AGREE Proposed Cllr Holland seconded Cllr Large

17. MVRG Status Report – Review & AGREE MVRG have already been reviewed and submitted

18. Agenda Items - To NOTE any items for the next Parish Council Meeting

19. AOB

- Next Year' Meeting Dates :
16th February
9th March - Annual Parish Meeting Reports for Organisations
20th April
15th June Annual Meeting
17th August
19th October
14th December

All Cllrs in agreement for the above dates.

- Thank you to the volunteers small box of chocolates x 8 Cllr Holland to complete the thank you cards. Clerk to purchase chocolates.

DRAFT