

ORDINARY MEETING 20th October 2025 @ 7.15pm

1. Chair Welcome and acceptance of the standing order and code of conduct - accepted

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.

Cllr Holland – United Downs Environment Group

Cllr Aldridge - Mills Hall Trust

Cllr Large – Mills Hall Trust

Clerk – Carharrack Social Club

Clerk to send declarations form to Cllr Large

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

No public present

4. Cornwall Councillors Report - No report

5. Parish Council Meeting Minutes for the meeting held on Monday 18th August 2025

To **RESOLVE** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed.

To **NOTE** any matters arising from the Minutes.

6. Village Organisations & Groups overview – Summer family activities, survey and future requirements – DISCUSS & AGREE

- St Day & Carharrack Primary School – Extra 5 magazines for distribution
- Carharrack Players - Extra 10 magazines for distribution
- Church of the Cross St Piran's - Extra 5 magazines for distribution
- Crafty Knitters - Extra 5 magazines for distribution
- Carharrack Social Club - Extra 10 magazines for distribution

Diary on the Parish Council Website to advertise events

Clerk to Create a new group by email

Community Market Events – groups having a stall for information

Plan a year in advance for magazine dates

Groups to have extra magazines as per distribution list including in these minutes

Clerk to share the school email address to everyone

Easter group event with everyone – provisional Saturday 28th March 2025 2pm onwards – Dress up – pantomime bingo – cream teas – cakes – kids karaoke – crafts – Clerk to invite groups to meeting in the New Year 2026

Clerk to set Messenger/WhatsApp Group to set up to disseminate information

Clerk - Send a grant form electronically to School, Church & Players & Crafty Knitters

7. Finance-

- Authorisation of August & September payments as detailed on Appendix 2 **DISCUSS & AGREE** – Proposed Cllr Large and Seconded Cllr Aldridge
- **CIL** – Update from Cllr Holland – no further update at this time
- **RATIFICATION** of payments:
Clerk Salary £397.60 September
Clerk Salary £397.60 October
HMRC £92.80 September
Cornwall Council Uncontested Parish Election Recharge £288.68
Bu Mar Skip Hire £445.00

All above proposed Cllr Aldridge – Seconded Cllr Large

- Provisional Budget – to **DISCUSS** – To be provided by the clerk for the next meeting in December 2025

8. **20mph – UPDATE** – Cllr Holland to contact other Parish Council to research other electronic signage. Updates will be sent out via email.
9. **Pennance Road – UPDATE** – National Grid are currently working on clearance of the tree works. Clerk to chase for the tree survey. Cllr Holland to follow up regarding abandoned vehicle.
10. **Allotments** – Cllr Aldridge to report – Clerk to Contact Plot 28 in regards to clearance. Acknowledge receipt of the plots monies and offer support or confirm a refund.

Clerk to contact the plot holders who have not yet paid

Clerk to chase Woodward Maintenance for attendance to the allotment
 - Harvest Festival - rethink next year due to poor attendance at Mills Hall
 - AGM – Look to get a plot holder to support the Parish Council
11. **Pound Field Update-** Cllr Holland to report – to **DISCUSS** – Working party for clearing and tidying was a success. Pond is clear. Fruit trees have produced well this year. Solar lights to be put up for the festive season.
12. **I.C.E** – Update from Cllr Holland – as confirmed I.C.E funds will be held for 6 months for opportunity for residents to reform new committee
13. **Parish Councillor Vacancies/ CPC Continuity** – to **DISCUSS** – Additional Cllr coming on board and Clerk and Chair still actively recruiting
14. **Remembrance – DISCUSS** – S Munns to play the last post. Cllr Large to undertake the reading. Cllr Holland to contact the Church of the Cross to advise. Cllr Holland and the Clerk to install the village poppy signage.
15. **Parish Magazine – DISCUSS** – All gone for print. Cllr Holland to contact Mr Harry to see if is able to assist with distribution
16. **GDPR/Data Protection POLICY – Review & AGREE** – Clerk to present at next meeting
17. **MVRG Status Report – DISCUSS** – Cllr Holland proposed CPC adopt the status report Seconded by Cllr Large and for all Cllrs to feedback any other comments before the next MVRG meeting.

18. Agenda Items - To **NOTE** any items for the next Parish Council Meeting

19. AOB

- Cllr Large presented an update from the recently attended CAP meeting – Cllr Large will continue to attend and represent CPC.

DRAFT